Strategies for Managing the 15% Reservation of Funds –

Pre-employment Transition Services

VRTAC-QM

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Disclaimer

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VR Landscape

Fall 2019 CSAVR Conference Data Presented

- **Percentage of participants Age 24 and Under**
  - **PY17: 49%**
  - **PY18: 51%**
  - **CAN WE GET 19??**
- **Number of Students with Disabilities Reported**
  - **PY17: 525,958**
  - **PY18: 638,601**
- **Number of Potentially Eligible Students with Disabilities**
  - **PY17: 85,245**
  - **PY18: 137,780**
- **Number of Students with Disabilities who Received Pre-Employment Transition Services**
  - **PY17: 179,716**
  - **PY18: 248,320**

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Foundation

Important to Remember

- 15% minimum reserve requirement is a MINIMUM threshold and not a maximum
- Continuous forecasting helps with creating a sustainable model for the delivery of pre-employment transition services
- Strategic planning can play a critical role in developing your agency's strategy for the delivery of services

✓**Reference the Strategic planning checklist**

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Strategy 1

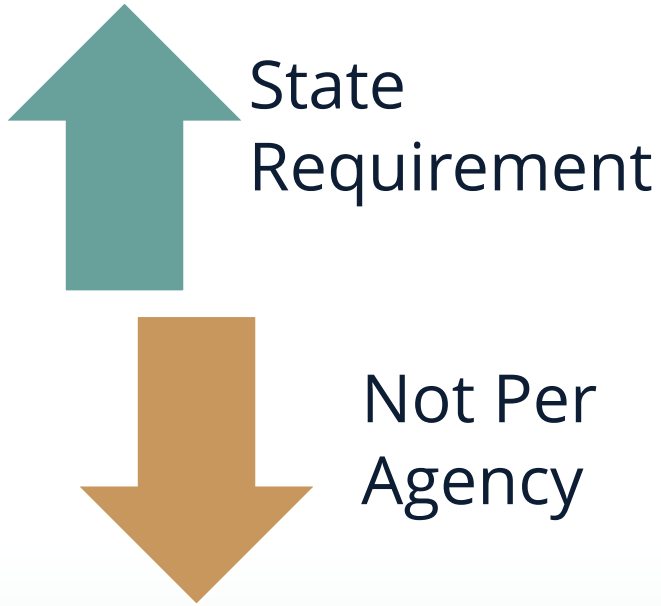
Review Your Current Method of Service Delivery

Strategy 2

Know the amount of your minimum reserve requirement and how this amount may be affected if you have carryover, relinquish funds, or get additional funds through reallotment.

Strategy 3

Remember, in states with both blind and general agencies: the 15% minimum reserve is a state requirement (not per agency).



Strategy 4

Ensure you are assigning all allowable expenditures to meet your minimum 15% reserve requirement, including staff time expenditures.

Strategy 5

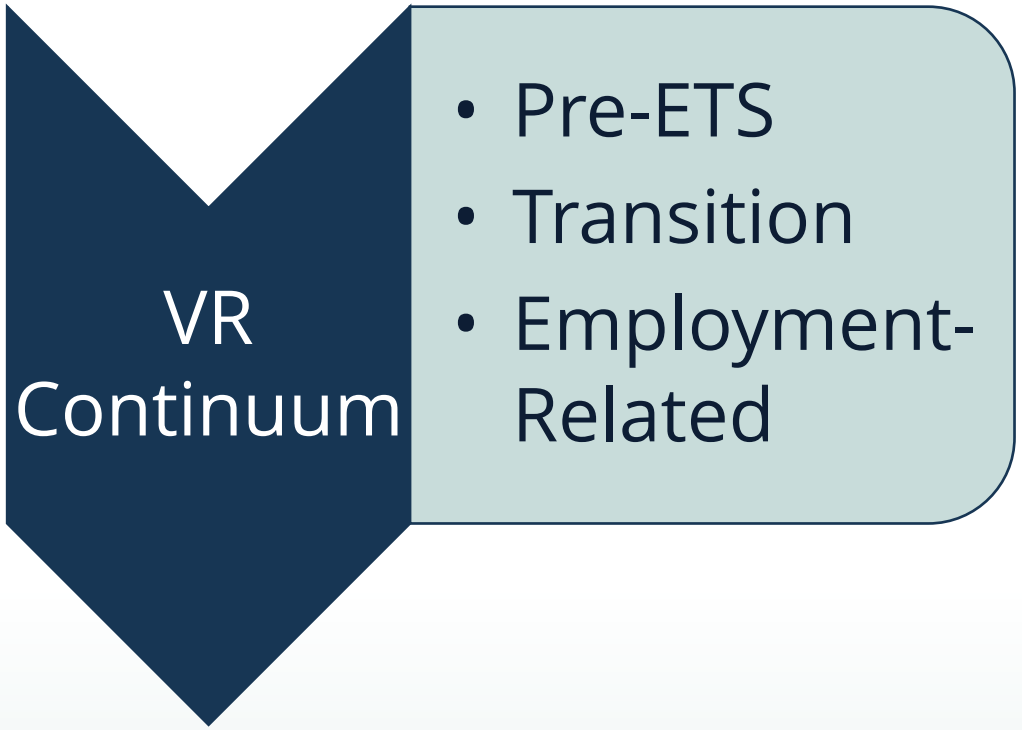
Ensure you have a process to establish reasonable and allowable rates for services, including pre-employment transition services, and deliver quality services.

Strategy 6

If you have a process to determine what IDEA transition-related services students with disabilities are already receiving through the local educational agency, be sure the process is effective.

Strategy 7

Identify a process to guide staff on how students with disabilities progress through the continuum of VR services (pre-employment transition services, VR transition services, employment-related VR services).



Strategy 8

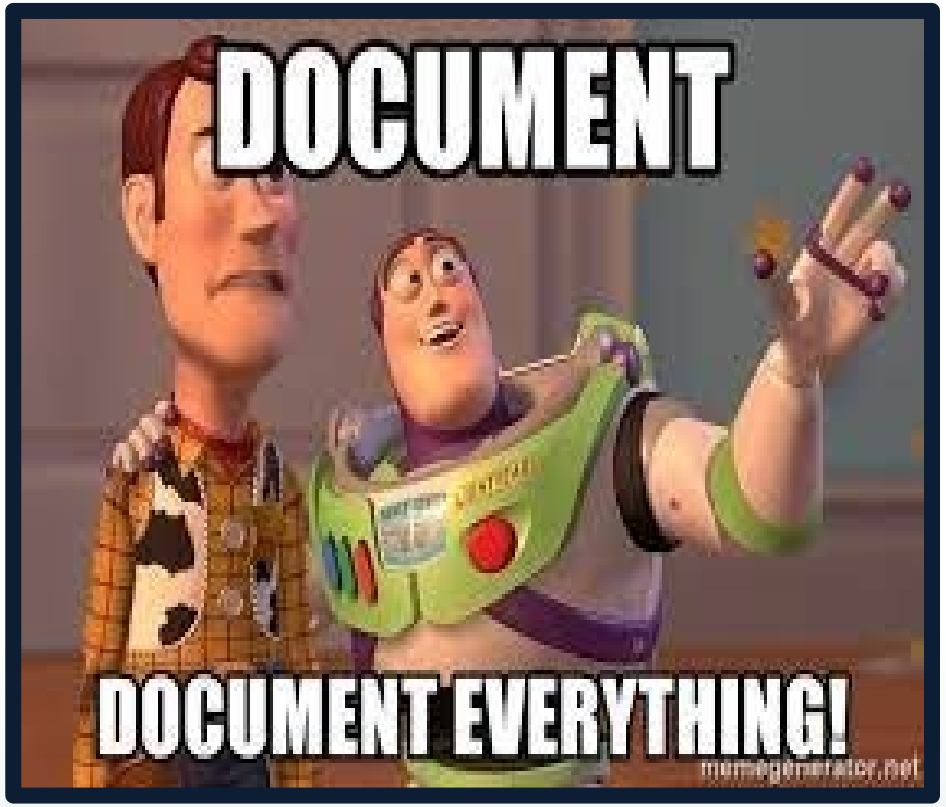
Identify work-based learning experiences (WBLEs) that align with a student's needs and interests, and where the student is along the continuum of VR services.

Strategy 9

For those states that can get to the provision of authorized services as documented in your forecast, you may consider additional strategies for the expenditure of reserve funds in that category.

Strategy 10

Last but not least, be sure you document everything.



Additional Resources

- RSA mentioned continuous evaluation and financial forecasting in a Q & A document released by OSERS on 10.16.20: **RSA COVID-19 Questions & Answers: Administration of the VR Services, AIVRS, and Business Enterprise Programs (PDF)**
- **NOI - Pre-Employment Transition Services Flexibilities Regarding the Use of VR Funds** effective 2/28/20.
- **RSA Pre-employment Transition Services FAQs**
- **Vocational Rehabilitation Financial Report (RSA-17) and Instructions**
- **Collaboration Guide**
- **Pre-Employment Transition Services Time Allocation Guide**

Thank You

The George Washington University

The National Technical Assistance Center On Transition: The Collaborative (NTACT: C)

The Vocational Rehabilitation Technical Assistance Center-quality Management (VRTAC-QM)

VRTAC-QM

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